



EUR 1-18 / WG108-01

Saint-Denis, 4 January 2018

**EUROCAE WG-108 Kick-Off Meeting – Calling Notice
“ATN/IPS”**

Date	1 - 2 February 2018 <i>Starting at 10:30 on the 1st day and ending at 15:00 on the second day</i>
Place	ROCKWELL COLLINS
Venue	<i>6, Avenue Didier Daurat - BP 20008 - 31701 Blagnac, FRANCE</i>
Hosted by	EUROCAE

Points of contact: Adrian Cioranu Adrian.Cioranu@eurocae.net

DRAFT AGENDA

1. Welcome
2. Introductions – *tour de table*
3. Summary presentation of EUROCAE and Working Groups functioning process
4. Determination of WG Chairman and Secretary
5. Participants' presentations of background, experience and expectations¹
6. Review of WG objectives and TORs
7. Review of existing material & context
8. Development of draft Work Plan, schedule, deliverables & task allocation
9. Date of Next Meeting
10. AOB
11. Close

Please inform Adrian Cioranu Adrian.Cioranu@eurocae.net of your intention to attend the meeting.

To ensure smooth access to the venue, please confirm participation as soon as possible and copy Stephane Pellechi Stephane.Pelleschi@rockwellcollins.com.

**** Required with registration for the kick-off meeting: nationality and passport number****

¹ WG Members are requested to provide a short presentation. The presentation could be slides or simply oral.